

APPROVED
LLC "ITMS"
May 21, 2025

**CONSENT TO THE PROCESSING OF PERSONAL DATA OF THE USER OF THE
"TEHZOR" PLATFORM**

Effective from May 21, 2025

1. Terms and Definitions

- **Operator** – Limited Liability Company “ITMS” (LLC “ITMS”, TIN 5904264782, OGRN 1125904002784).
- **“Tehzor” Platform** – software suite available under the SAAS model at <https://tehzor.com>
- **User (Personal Data Subject)** – an individual (employee, authorized representative of the Client) using the “Tehzor” Platform on behalf of and in the interest of a legal entity or individual entrepreneur (Client) who is a party to the agreement with the Operator.
- **Simple Electronic Signature (SES)** – an electronic signature that, by using codes, passwords, or other means, confirms that the signature was created by a specific person. The SES is created and used according to the Operator’s rules and applicable Russian law.
- **Acceptance** – full and unconditional acceptance of this Agreement by performing the actions specified in clause 2.2.

2. Acceptance of the Terms of Consent Using a Simple Electronic Signature (SES)

2.1. This Agreement is a public offer under Article 437 of the Civil Code of the Russian Federation. Acceptance of this offer and expression of consent to the processing of personal data is performed by one of the following actions:

- a) Checking the box “I agree to the processing of personal data” in the registration or login form on the “Tehzor” Platform.
- b) Registering on the “Tehzor” Platform using a unique login and password received from the Operator or Client’s administrator.
- c) Starting to use the “Tehzor” Platform after receiving login credentials.
- d) Confirming login using a one-time code sent via SMS or email specified at registration.
- e) Passing two-factor authentication to access the Platform.

2.2. Performing any of the above actions is considered equivalent to a handwritten signature and confirms that:

- I act freely, by my will and in my own interest;
- All provided personal data are accurate and reliable;
- I fully and unconditionally accept all the terms of this Agreement and the Operator’s Privacy Policy;
- I confirm my authority to act on behalf of the Client.

3. List of Processed Personal Data

- Full name; Position in the Client’s organization;
- Email address;
- Phone number;
- Login credentials (logins, passwords);
- Data automatically transmitted while using the Platform (IP address, cookies, browser/device information, activity history).

4. Purposes of Processing

- Identifying the User to grant access to the Platform;
- Executing the contract between Client and Operator;
- Providing technical support and communication with the User;
- Improving quality and developing the Platform;
- Complying with applicable Russian law.

5. Term of Consent and Withdrawal Procedure

5.1. Consent is valid from the moment of acceptance until account deletion by Client or Operator or until consent is withdrawn.

5.2. Withdrawal is carried out by sending a signed written statement to: 614066, Perm, Stakhanovskaya St., 54, Building P, Office 305.

5.3. I am aware that withdrawing consent may make further use of the Platform impossible and may lead to termination of contractual relations with the Client.

6. Final Provisions

6.1. I confirm I am familiar with LLC “ITMS” Privacy Policy: https://tehzor.com/documents/Privacy_policy_En.pdf

6.2. This Agreement is an integral part of the agreement between Client and Operator for using the Platform.